

MEMORANDUM

TO: Western North Carolina Regional Air Quality Agency Board of Directors

FROM: Ashley Featherstone, Director

RE: Agenda for January 11, 2021

DATE: January 4, 2021

Enclosed, please find the Agenda for the WNCRAQA board meeting to be held on **Monday, January 11, 2021 at 4:00pm**. Due to recommendations to limit public gatherings and Corona Virus Disease 2019 (COVID-19), this meeting will be conducted remotely as authorized by Session Law 2020-3 and GS §166A-19.24. The meeting will be hosted via Zoom Webinar. The public may listen to the meeting as is occurs at the following link: <http://bit.ly/3b8OvSX>. Meetings will continue to be virtual until further notice.

****Public comment on agenda items will be taken via electronic means only. The following criteria for comment will apply: (1) any public comment must be received by 5:00pm Sunday before the Board Meeting by sending an email to wncair@buncombecounty.org or by leaving a voice message at 828-250-6790; and (2) must be no more than 350 words. Comments should be limited to air quality or specific topics relevant to the Board.****

Comments will be read into the record, but the Board reserves the right to limit this practice to one hour. All comments received will be retained by the Agency as permanent record.

**WNCRAQA BOARD OF DIRECTORS
TENTATIVE AGENDA
JANUARY 11, 2021 BOARD MEETING**

- I. Public Comment Protocol Announcement**
- II. Introduction of New Board Member, Garry Whisnant**
- III. Adjustment and approval of agenda**
- IV. Public Comment**
- V. Consent Agenda:**
 - A. Approval of minutes from November 9, 2020**
- VI. Unfinished Business**
 - A. Board Retreat. February 11th 10 am to noon. Budget, fund balance, financial planning.**
 - B. Director Job Description and Performance Review**
- VII. Director’s Report:**
 - A. WNCRAQA Business Plan**
 - B. Board of Commissioners Presentation-March 16th**
 - C. Vacant Staff Position Update**
 - D. Air Quality Monitoring Update**
 - E. Clean Air Excellence Awards Update**
 - F. SO2 Designation Update**
 - G. Facility Permit Modifications**

Facility Name	Type of Facility	Facility Classification	Location	Changes from Existing Permit
Shakespeare Company, LLC	Synthetic Fiber Coating Facility	Synthetic Minor	Sand Hill Road, Enka	Name Change, reclassification from prohibitory small to synthetic minor, add four additional process lines to the conductive fibers antistatic coating plant and one additional bicomponent fiber extrusion line to emission sources, and one jet cleaner to the Exempted Activities. Remove VOC work practice condition since rule was repealed.

H. New Facilities

Facility Name	Type of Facility	Facility Classification	Location	Proposed Equipment
Raytheon Technologies Corporation-Pratt & Whitney Division	Airplane Parts Manufacturer	Small	Biltmore Park West, Asheville	Equipment for the manufacture of metal parts includes metal casting operations, grinding, and coating. Specifically, wax injection, shell building, part casting, post casting, machining and coating processes and emergency engines.

VIII. New Business:

- A. Legal Counsel Report**
- B. Discussion of Advisory Committee**
- C. Public comment procedures for virtual Board meetings**

IX. Other Business:

- A. Calendar**
 - 1. Approve 2021 WNCRAQA Board Meeting Schedule**
 - 2. Next regular scheduled meeting is March 8, 2021**
- C. Announcements**

X. Adjournment